approved facility. In addition the student will be required to sign an agreement that they will remain drug free. Should a student not receive medical clearance after their repeat drug screening, they will be terminated from the program unless they seek treatment and provide proof of successful completion of an addiction treatment program. Students must receive approval for a treatment program prior to enrolling in it, if that program will be used as the basis for re-entry into the school. Should a student seek treatment, they may be required to take a leave of absence or withdraw while in treatment.

**Medical Clearance**

**Initial Examination**

Prior to the first day of class, each student must be medically cleared by a qualified healthcare provider. Clearance must be completed prior to the beginning of the clinical phase of your program. Failure to do so may result in disciplinary action. Students will not be permitted to participate in any clinical rotations without being cleared. Students are required to sign a release authorizing disclosure of their health information to clinical affiliates.

If a student has been denied medical clearance, their enrollment in the program will be rescinded, even if they have begun instruction. A student’s enrollment and clinical clearance fee is forfeited and any tuition payments made will be refunded as per the refund policy.

A student’s medical clearance expires one year from when they first received their clearance from a qualified healthcare provider.

**Second Year Examination**

Prior to the senior year orientation, each student must be medically cleared by a qualified healthcare provider. Clearance must be completed prior to beginning your senior year. Failure to do so may result in suspension or termination from the program.

**International Students**

Students that have studied outside of the United States must have their transcripts evaluated by an acceptable evaluation agency. Please contact the administrative office for a list of acceptable evaluation agencies.

**Advanced Standing Policy**

New York Methodist Hospital Center for Allied Health Education recognizes that some individuals will possess previous education, training, certification and/or experience that may allow them to be granted advanced standing in a program. Such persons may be exempted from certain portions of both the didactic and clinical phases of a program. Applicants with prior or advanced training who wish to enroll in a program and seek advanced standing will be evaluated on an equal basis with all other applicants.

Applicants seeking advanced standing in a program must first complete the standard admissions process (including submission of an application, supporting documentation, etc.) and gain acceptance into their desired program. Once accepted the applicant seeking advanced standing must then submit an *Advanced Standing Request Form*. The form will detail what types of supporting documentation must be submitted for the request to be evaluated as well as other pertinent information. Once all required documents have been received the appropriate Program Committee will review the request for advanced standing and if deemed necessary will re-interview the candidate. The Program Committee shall make the final determination regarding the awarding of advanced standing. (If mandated by regulatory guidelines for the particular program the Medical Director must approve the recommendation of the Program Committee). The decision of the Program Committee shall be final and there is no appeal to this decision.